

CCPA Board Executive Session Minutes

Date: 1/14/21

Called to Order: 5:35pm.

Present: Jaci Guerena, Nancy Forrest, Chico Schwall, Mike Meyer, David Zupan, Steven Berkson, Ed Kashin, Dan Wathen

Absent: Camas Banks

1. Personnel Matters
2. CCPA Board Legal Representation: The Board has agreed to temporarily engage Frank Gibson of Hutchinson/Cox in Eugene due to a need for counsel before the next board meeting. Legal representation will be revisited in open session on 1/21/21.
3. Review of Temporary Booking Situation
4. Temporary Roof Policy: No staff or volunteers are to go on the roof without explicit board authorization unless: 1) the facilities manager determines there is an urgent need to do so, or 2) the facilities manager needs to inspect, consult, or otherwise facilitate the work of a contractor. Should such a circumstance arise, the facilities manager may utilize whatever assistance he deems appropriate from staff or volunteers.
5. Acting on and processing grant and other funding opportunities: Many of these opportunities require prompt action. The Board authorizes the Treasurer and Chair to jointly direct staff and engage additional contractor services at any time for the purposes of seeking grant and other funding opportunities and for properly processing any reporting or filing requirements of any such funding already received.

[Items 2-5 were done based on a need for timeliness and will reconsidered in open session on 1/21/21]

Adjourn: 8pm.